

BATTLE GROUND
CONSERVANCY DISTRICT MEETING

June 15, 2022

Attendance: Chairman Rick Oliver, Vice Chairman Carol Watson, Andrea Agree, Ron Holladay, and Joe Kline. David Bisher virtually by Zoom, Phil Baer was absent.

Also present: Dan Gemmecke (Superintendent), Georgia Jones (clerk).

Guest: Bill Jones

Rick Oliver called the meeting to order at 6:10 p.m. (technical difficulties with Zoom)

Customer Service Report

Joe Kline reported 12 contacts from the customer call log.

1 request to refresh locator paint

8 concerns about consumption and miscellaneous needs

3 calls for water quality (split between historic, SR 43 and north of 600N)

Water Superintendent Report

- Replaced three water meters
- Repaired two meter pits on Main Street and have one more to repair, also one to raise due to work in the area by the Town.
- Locates are up due to contractors' work around town and the interstate.
- Have worked on chemical equipment as needed.
- My time is spent on meetings and assisting the work on Tomahawk project and the Starbucks project. Have meetings on Taco Bell and Arby's (development).

Have a water leak on Sherman St. cause by overweight trucks on the Tomahawk project. The expense to conservancy should be minimal, repair will be completed when the project excavation gets to that area.

The start date for water tower 2 has passed, Dan will stay on top of it.

Tap equipment to do live taps for business and residential customers is needed. Because of the speed of Taco Bell construction time table, Rick and Carol were contacted for emergency approval.

The increasing number of locate requests and work orders requires a locator that will be quick and accurate. The one we have is past the estimated life, purchased in 1980 or before. Dan would like to purchase replacement locator equipment, \$7100.00.

Carol Watson moved to purchase a new locator, cost not to exceed \$7100.00. Second of Ron Holladay, motion carried with 5 Aye, two absent. Dave Bisher and Phil Baer were not available for this vote.

New meters for commercial installations exceed the tap fee and will be billed as time and materials. Dan will provide the unit and cost information to create the invoice.

Financial Clerk

Escrow and Operating Expense claims May 19 to June 15 were discussed. The utility payment escrow claims total \$55,549.37 and Operating Expense claims total \$40,676.24. Carol Watson moved to accept both registers of claims, with second of Joe Kline. Motion carried with unanimous roll call vote (6 Aye) of those present.

Joe Kline moved to accept the minutes of the May 18 meeting, with second of Carol Watson. Motion carried with unanimous roll call vote.

The financial clerk advised the directors of adjustments made to correct billing errors from accounts, and recommended debt write-off for two accounts. Partial payments were received from a debt collection program which diverts Indiana personal income tax refunds to pay tax, utility and other municipal debt. The amount still due after this collection is \$89.16.

Andrea Agree moved to approve the error adjustment of \$35.37 water service and \$2.49 sales tax, and write off the water service debt account 10201550-7 of \$69.32 and account 10202800-5 of \$19.84.

Second of Joe Kline, motion carried with unanimous roll call vote.

Dan Gemmecke commented that there will be an expense to install the SCADA on the new Tower 2 as it comes online. Estimate is \$5,000.00.

Old Business

District Plan update – Several owners from River Bluffs have already completed the petition signature documents. Carol Watson will reach out again to those who may have forgotten, hoping to complete the signatures by end of June.

The District Plan document has been reproduced in WORD for text editing.

A refund of the survey fee is expected, but not received yet.


Directors received information from Bill Jones regarding a financial study for water service and fees. The revenue committee is asked to put in writing the Conservancy goals for updating the water billing process. This will be the basis for a financial model to show how revenue would change and how it will affect consumers.


The customers that have private hydrants were all contacted about the change in hydrant fees that begin with the July bill.

New Business

Rick Oliver met with the homeowner at 2469 Musket Way regarding damage to their wood fence that occurred when a tree in the property line at Tower 2 was removed. Dan will discuss with the homeowners how the fence can be repaired. There is a problem with brush and limbs along the fence line, making it difficult to mow. Additional trees may need to be trimmed or taken to clean up the property.

Motion to adjourn at 7:30 p.m. by Joe Kline, with second of Ron Holladay.


Georgia Jones, Financial Clerk


Rick Oliver, Chairman of the Board

Memorandum of Open-Door Law Compliance

Date: June 15, 2022

Time: 6:00 p.m.

Members Present in Person: Rick Oliver, Carol Watson, Andrea Agree, Ron Holladay, Joe Kline.

Member Present Virtually on screen: David Bisher

Member Absent Phil Baer

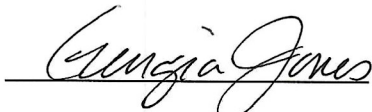
Also Present in Person: Dan Gemmecke, Georgia Jones

Guest Present in Person: Bill Jones

Guest Present virtually:

Electronic Means of Communication Used For Members and Public: Zoom .us

Attest:

A handwritten signature in cursive script, reading "Georgia Jones", is written over a horizontal line.

Georgia Jones, Clerk