

BATTLE GROUND
CONSERVANCY DISTRICT MEETING

March 15, 2023

Attendance: Chairman Carol Watson, Vice Chairman David Bisher Ron Holladay, Joe Kline (virtual), Rick Oliver. Not attending: Andrea Agree, Philip Baer
Also present: Dan Gemmecke (Superintendent), Georgia Jones (Financial Clerk).

Guests: Bill Jones (virtual)

Minutes

The draft minutes were adjusted on the first page, last paragraph to include additional capital projects that may be initiated in 2023. Motion by David Bisher to approve February 22 minutes as corrected. Second of Ron Holladay, motion carried with 5 Aye votes.

Customer Service Report

Joe Kline reported two calls in the month of February,

Water Superintendent Report

Dan Gemmecke requested approval to replace the water meter at Well #1 and #2. Motion by David Bisher to approve the purchase not to exceed \$11,000. Second of Ron Holladay, motion carried with unanimous vote. David Bisher moved to approve the purchase of a check valve for Well #3 not to exceed \$5,500. Second of Rick Oliver, motion carried with unanimous vote.

Financial Clerk

The register of claims includes the utility escrow transfer for January in the amount \$64,673.53. Rick Oliver moved to approve the register of claims in the amount \$172,854.36 for February 16 to March 15, 2023. Second of Ron Holladay, motion carried with unanimous vote.

A transfer of appropriation budget amounts is needed to cover the SR 43/Northgate main repair expenses in January. David Bisher moved to transfer the budget of \$50,000 from 520 Capital Outlay to 363 Distribution System Repairs. Second of Rick Oliver, motion carried with unanimous vote.

Carol Watson opened a public hearing for the Additional Appropriation ordinance which was advertised as required. The directors desire to transfer \$359,247.47 from 601 Utility Operating to 602 Capital Reserve, and request appropriation of \$529,700 for Code 490 Improvement from Fund 602 Capital Reserve. Rick Oliver moved to approve the amounts listed in Ordinance 23-16 and submit the additional appropriation request, with second of Ron Holladay. Motion carried with 4 Aye votes and 1 "present" as Joe Kline may not vote on an ordinance with virtual attendance.

To take advantage of current investment rates, Rick Oliver moved to place an additional \$200,000 of the 602 Capital Reserve fund into a TrustIN account. Second of David Bisher, motion carried with unanimous vote.

Old Business

The Revenue committee requests approval of the draft ordinance for rates and charges to create the advertising for a public hearing. An item was added to increase the new account deposit amount from \$20 to \$60 to cover an average water bill for 45 days, which is a typical move-out scenario. The changes will be advertised with a public hearing date of April 19, 2023.

The petitions to update the District Plan were sent to the attorney for inspection.

New Business

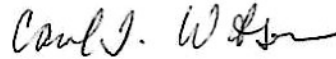
The superintendent found a customer had opened their meter pit, and they were advised this action carries a fine for tampering, and the warning would not be repeated. Directors discussed ways to inform customers that the meters, pits and mains must not be tampered with. There is a message on the account application, and the information could be repeated on the web site. It could also be included with messages on the utility bill.

Carol Watson asked what other information the directors might like to include with the next utility bill insert on March 23. The due date for typesetting is March 18. Ideas include tower project finalization, summer sewer credit, update on infrastructure plans, and promoting paperless billing to save postage and paper expense.

Motion to adjourn at 7:12 p.m. by Ron Holladay with second of David Bisher.



Georgia Jones, Financial Clerk



Carol Watson, Chairman of the Board

Memorandum of Open-Door Law Compliance

Date: March 15, 2023

Time: 6:00 p.m.

Members Present in Person: Carol Watson, Rick Oliver, David Bisher, Ron Holladay

Member Present Virtually on screen: Joe Kline

Member Present by Telephone: none

Also Present in Person: Dan Gemmecke, Georgia Jones

Guest Present in Person:

Guest Present virtually: Bill Jones

Electronic Means of Communication Used For Members and Public: Zoom.us

Attest:


Georgia Jones, Financial Clerk