

**BATTLE GROUND
CONSERVANCY DISTRICT MEETING**

May 17, 2023

Attendance: Chairman Carol Watson, Vice Chairman David Bisher, Andrea Agree, Philip Baer, Ron Holladay, Joe Kline, Rick Oliver.

Also present: Georgia Jones (Financial Clerk),

Guest: Bill Jones (virtual)

The meeting was called to order, there were no changes to the agenda.

Minutes

The minutes require an amendment to a statement regarding advertising dates that was made during the meeting. The legal notice of public hearing appeared in the Journal and Courier on March 30 and April 6. Philip Baer moved to accept the minutes of April 19 as amended, with second of Rick Oliver. Motion carried with 6 Aye with one abstain. Andrea Agree was not present for the April meeting and did not vote on the minutes.

Customer Service Committee

Joe Kline reported eight customer service calls in April.

Water quality (color and "sand" in filter), 2 in North CR 600N district.

Meter related, (2 from same person), 2 in Historic district and 1 from North CR600N district

Consumption question, 1 from North CR 600N and 1 in Historic District

Miscellaneous, 1 from South CR 600N

Not all were listed as "closed." It was discussed that the utility office system for updating closed calls could be improved for better accuracy.

Water Superintendent Report

Ron Holladay reported three transmitters that did not send a radio signal for reading, these will be replaced as the team works on strategic replacement of problem meters, to make the reading process more efficient.

Financial Clerk

Claims report was reviewed by the board. Joe Kline moved to approve the Register of Claims April 20 - May 17 in the amount \$103,037.54 which includes the utility escrow transfer. Second of David Bisher, motion carried with unanimous vote.

The board determined that when Ron Holladay accrues overtime assisting Conservancy projects, he should report the hours to the clerk and submit a payable invoice for reimbursement to Wastewater. Joe Kline moved to pay invoices from Battle Ground for overtime that was worked on behalf of the Battle Ground Conservancy District. Second of Rick Oliver, motion carried with 6 aye, one abstain. Ron Holladay did not vote.

Old Business

Rate Committee

Following the first reading of the rate ordinance at the April 19 meeting, there were no calls or questions from the public regarding the information presented. Carol Watson presented the second reading of Ordinance #23-17 Rates and Charges. Philip Baer moved to adopt the ordinance as read, with second of David Bisher. Motion carried with unanimous vote. The changes will be effective July 1, the first billing is the "September" utility bill.

District Plan

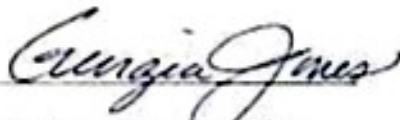
The draft resolution is still in review with the attorney's office.

New Business

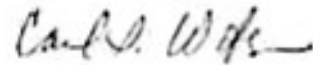
A backup generator is needed for Wellhouse #3. It was scoped as part of the tower project but dropped due to cost constraints. Dan Gemmecke has a specification list and obtained one quote so far. There is a question whether the equipment is part of the Build-Operate-Transfer contract and if the loan is closed or could be amended. Joe Kline moved to request two additional bids, and to have Dan select the lowest and most responsive bid not to exceed \$110,000. Second of Rick Oliver, motion carried with unanimous vote. The equipment would be ordered (several months lead time), and Carol Watson and Dan will bring financing options to the next meeting.

Adjourn

Joe Kline moved to adjourn at 7:01 p.m. with second of Philip Baer.



Georgia Jones, Financial Clerk



Carol Watson, Chairman of the Board

Memorandum of Open-Door Law Compliance

Date: May 17, 2023

Time: 6:00 p.m.

Members Present in Person: Carol Watson, Andrea Agree, Phil Baer, David Bisher, Ron Holladay, Joe Kline, Rick Oliver

Member Present Virtually on screen: none

Member Present by Telephone: none

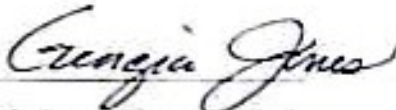
Also Present in Person: Georgia Jones

Guest Present in Person:

Guest Present virtually: Bill Jones

Electronic Means of Communication Used For Members and Public: Zoom.us

Attest:



Georgia Jones, Financial Clerk