

BATTLE GROUND
CONSERVANCY DISTRICT MEETING

October 15, 2025

Attendance: Chairman Ron Holladay, Vice Chairman Carol Watson, David Bisher, Joe Kline, Rick Oliver. Philip Baer was absent.

Also present: Dan Gemmecke (Superintendent), Georgia Jones (Financial Clerk)

Guest: Edward Mroosian, Matt Coppock

Ron Holladay called to order at 6:00 p.m.

Budget Adoption

The ordinance to adopt the advertised budget for 2026 was reviewed. David Bisher moved to adopt Ordinance 25-24, with second of Tim Schooler. Motion carried with unanimous vote.

Minutes

The minutes of September 17 were reviewed. Rick Oliver moved to approve the minutes, with second of Carol Watson. Motion carried with unanimous vote.

Chairman Comments

Ron Holladay recommended to the Board that they form a committee to cooperate with the Town of Battle Ground regarding resolution of a utility conflict discovered when excavating for the Hawks Nest Lift Station. Tim Schooler and Rick Oliver volunteered to meet with Matt Coppock of Rock n Dirt excavating. Carol Watson will serve as chair of the committee.

Customer Service

There were 12 customer service reports for the month of August 2025.

Water Quality	2 North CR 600N District 1 South CR 600N District
Shut-off/turn on request	2 North CR 600N District
Consumption research	1 Historic District 3 North CR 600N District 1 River Bluffs/Yellowknife District
Hydrant	1 Historic District
Water pressure	1 River Bluffs/Yellowknife District

One report remains open as of September 11, 2025 Three look to be implicitly closed.

Water Superintendent Report

The department is still busy with the Lead / Copper Rule, and is talking to contractors to assist in this.

Will be changing the meter to Woods Edge community, and have replaced residential meters as needed and flushed services. The fall system hydrant flushes were completed.

Rob got an overall grade of 90 for the first midterm in his water operator licensing course.

The remaining brush behind the water barn and booster building was removed.

Quotes for the booster pumps and piping replacement have been requested.

Financial Clerk

Joe Kline moved to approve the register of claims September 17 to October 15 in the amount \$63,230.27, also the September utility escrow transfer \$83,273.71. Tim Schooler offered a second to the motion. Motion carried with unanimous vote.

An engagement letter from a municipal financial advisor to complete a service rate review was considered. The London Witte Group will be working on rates and financing options for the Gateway Regional Sewer and the Conservancy would benefit from aligning rates and charges for its updated rate ordinance at the same time. The cost would not exceed \$5,000. Joe Kline moved to approve the engagement with London Witte Group for a rate study, with cost not to exceed \$5,000. David Bisher provided the second. Motion carried with unanimous vote.

Old Business


The policy for debt collection will be reviewed with the Directors in November.


New Business

Rick Oliver requested information about reciprocal agreements that would become necessary if the Conservancy superintendent is not available for any reason. Dan Gemmecke mentioned the association called InWARN, which operates to provide mutual assistance to member utilities. There are also options for employees to fulfill testing functions under the guidance of the operator.

Dan Gemmecke responded to questions about purchasing chemicals in bulk quantities to obtain better pricing. He advised that there are hazards with larger stockpiles of chemicals. Some, such as chlorine, will degrade or lose potency during storage and are purchased as needed.

Joe Kline moved to adjourn at 7:54 p.m. with second of Rick Oliver.


Georgia Jones, Financial Clerk


Ron Holladay, Chairman of the Board

Memorandum of Open-Door Law Compliance

Date: October 15, 2025

Time: 6:00 p.m.

Members Present in Person: David Bisher, Ron Holladay, Joe Kline, Rick Oliver,
Carol Watson, Tim Schooler

Member Present Virtually on screen: none

Member Present by Telephone: none

Also Present in Person: Dan Gemmecke, Georgia Jones

Guest Present in Person: Edward Mroosian, Matt Coppock

Guest Present virtually:

Electronic Means of Communication Used For Members and Public: Zoom.us, Youtube.com

Attest:



Georgia Jones, Financial Clerk